



RECTOR'S ORDER

no. 7/2020

On reducing the risk of infection by coronavirus

Introductory specification

- (1) This order is issued in connection with the recommendation of the Ministry of Health of the Czech Republic based on an announcement by the Government of the Czech Republic in connection with information about the spread of coronavirus disease (a viral infection) in the territory of the People's Republic of China in 2020 and on the basis of current information about the development of the situation concerning coronavirus.
- (2) In order to contribute to a reduction in the risk of infection by coronavirus, I am publishing these measures which all persons at the Czech Technical University in Prague (CTU) are required to carry out and which persons heading constituent parts of CTU in Prague, the registrar at the rectorate, in collaboration with the relevant vice-rectors, are required to ensure are implemented.

II.

Measures for reducing the risk of infection

- (1) No student arriving from the People's Republic of China shall be registered for the summer semester of 2020; if such a student has already been registered, her/his studies shall be interrupted until 26.6.2020. The restriction laid out in this section is not valid if a student arriving from the People's Republic of China demonstrates that she/he arrived on the territory of the Czech Republic not later than on January 25th, 2020.
- (2) Persons who since **February 11th, 2020** have been in the People's Republic of China, Hongkong, Iran, Japan, Singapore, South Korea or Italy, or who have passed through these countries (hereafter referred to as the high-risk regions) are at risk of having been exposed to coronavirus infection. These persons are forbidden for a period of 14 days after their return to the Czech Republic to spend time on the premises of CTU, and especially are forbidden to take part in classes, to visit the canteens, the libraries, the workshops and other social facilities, and are required to keep to the following rules
 - a) To announce their personal information (name, telephone, e-mail, the place from which they have come, their date of return, and their place of residence in the Czech Republic) to their line manager, who will pass the details on to the CTU contact point, to Mrs Kinkalová, e-mail Ivana.Kinkalova@cvut.cz, tel. +420-22435-3673 (until 8.3.2020 represented by Mrs Růckerová, e-mail Jana.Ruckerova@cvut.cz, tel. +420-22435-3493

- b) For a period of 14 days after returning from a high-risk region they will self-isolate themselves from contact with other persons.
- c) Those employees who do a type of work that makes it possible will be told to **work from home for a period of 14 calendar days from the day of the return of the employee from the high-risk region.**
- d) If due to the type of work that the employee does it is not possible to work from home (e.g. administrative work, or manual work) the employer will not give work to the employee according to her/his work agreement for a period of **14 calendar days** after her/his return from the high-risk region; in this case the employer is deemed to have obstructed the work of the employee, **and the employee is entitled to be paid at the rate of her/his average remuneration.**
- e) Students will be excused from their studies for 14 days after returning from a high-risk region. The student must provide proof or provide an affirmation that she/he was in, or passed through, a high-risk region; distance study will be facilitated as far as possible, or self-study materials will be provided.
- f) If these persons show signs of an influenza-type illness or a respiratory disease, they must without delay inform the CTU contact point and get in touch with the National Institute of Public Health (tel: +420 733 673 949, at night: +420 733 673 900)

(3) All students and third parties who have arrived from a high-risk region are forbidden for a period of 14 days after their entry into the territory of the Czech Republic to visit the following premises of CTU,

- a. CTU canteens
- b. CTU study rooms
- c. CTU libraries

Information about these restrictions is to be posted at the entrance to the premises listed here.

(4) With immediate effect, all working visits by employees and all student travel organized by the university to the high-risk regions shall be cancelled.

(5) All constituent parts of CTU are required without delay to ensure that their students arriving from the high-risk regions are informed about the content of this order.

(6) CTU students and staff are required to acquaint themselves every day with current information about the situation as regards CTU's approach to the coronavirus situation, as published on the CTU web pages (<https://www.cvut.cz/>) and to keep to guidelines given there; employees who do not have access to the web must be provided with this information by their immediate line manager. Students can access this information through the CTU information system (KOS)

(7) With validity from 10 March 2020 until 22 March 2020

- a) All **classes**, including sports activities and the University of the Third Age, are stopped (there will be no lectures, seminars or exercises)
- b) **All examinations, state final examinations, presentation and defence of theses and promotion ceremonies** are stopped
- c) **Meetings, assemblies, conferences, gatherings, etc.**, scheduled for the premises of CTU in Prague are stopped; CTU staff will as far as possible limit their participation in such actions scheduled off the premises of CTU
- d) **Cultural and sports events** scheduled for the premises of CTU, and events organised by CTU off the premises of CTU are stopped

- e) If it cannot be postponed, **the business of official organs of CTU** will be carried out through videoconferences, through teleconferences, or through votes in writing.
- f) All business travel by CTU staff members and student travel abroad organised by CTU is disallowed
- g) **All visits to student dormitories** are stopped. **Accommodating new guests and students from abroad, including guest rooms in student hostels**, is stopped (this ban does not affect guests and students already accommodated as of 10.3.2020); the ban does not include Novoměstský Hotel.
- h) **Guests will not be received from abroad**

(8) With validity from 10 March 2020 until 22 March 2020, I issue the following recommendations:

- a) **Avoid going to places** with a high concentration of people, avoid travelling in public transport in the peak hours
- b) Give special attention to **groups of high-risk persons**; the constituent elements of CTU in Prague will adopt appropriate measures to protect CTU employees above the age of 55, pregnant staff, staff with health problems, and employees who are unable to limit their contact with a family member with a high risk factor (suffering from a serious illness, or whose organism is weakened after a serious illness, etc.)

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Final specifications

- (1) Rector's Order no. 5/2020 on limiting the risk of coronavirus infection is cancelled.
- (2) This Order enters into force on March 6th, 2020.

Changes introduced into Supplement no. 1 of 9 March 2020 enter into force on 10 March 2020